

## Classroom Procedures and Expectations

### Concert Band I – 2<sup>nd</sup> Period B Days

#### Required Supplies

- “Essential Musicianship for Band” (orange book)
- 1”, 3 ring binder for music, etc. PUT YOUR NAME ON THIS!
- plastic page protectors (optional but recommended)
- zipper bag for binder (optional but recommended)
- 2 pencils
- individual tuner and pick-up mic
- dot book: must be 4X6, cardstock, and spiral bound with a lanyard, etc. (marching season only)
- flip folder w/ 10 pages minimum (marching season only)
- instrument and supplies; **clarinets/saxophones**- 1 Legere synthetic reed for fall semester, Vandoren V12 cane reeds (at least 4 good reeds at all times) **double reeds**- at least 2 reeds in good playing condition at all times, reed soaking container w/ water at all rehearsals

#### Entry and Set-up Procedures

1. Students not in their assigned seat with all necessary supplies when the tardy bell rings will be counted tardy. The KHS tardy policy will apply.
2. All students are expected to participate in and/or remain silent during the Pledge of Allegiance and the daily moment of silence. Talking quietly during the announcements will be permitted at the director’s discretion.
3. Any trips to the restroom and/or water fountain should be taken before the tardy bell rings to minimize missed instruction time.

#### Classroom Expectations

1. Each student will bring all materials to every rehearsal whether during or after school. This includes instrument, reeds, drumsticks/mallets, music, pencil, etc.
2. Every student will be held responsible for his or her individual preparation. This means practicing individual parts as assigned, as well as preparation for specific playing tests including group work.
3. Every student will treat all teachers and peers with respect.
4. All students will participate in all classroom activities as instructed. Students are not to use class time to complete work for other classes unless permission is given by a director.
5. After daily drill is completed, students may leave class to use the restroom or get water if the pass is available without asking the director for permission. However, if this privilege is abused, it will be revoked. Students may not leave the classroom for any reason during the first 15 minutes of class or during the last 15 minutes of class.

#### End of Class Procedures

1. Class is over ONLY when the director dismisses you.
2. EVERY STUDENT will assist with straightening the ensemble set-up for the next class (clearing the band hall) **before** leaving to put away his or her materials.

3. Students will put instruments and equipment away and remain in the band hall until the bell rings. ANY STUDENT WHO LEAVES THE BAND HALL BEFORE THE BELL RINGS WITHOUT PERMISSION WILL BE REFERRED TO THEIR ASSISTANT PRINCIPAL.

## **Discipline Management Plan**

### BEHAVIOR EXPECTATIONS

1. Follow directions the first time given.
2. There will be no food, gum, or drinks in the band hall.
3. There will be no horseplay (running, pushing, etc.) in the band hall.
4. Play your instrument only when asked to do so. NEVER play someone else's instrument unless asked to do so by a director.
5. All expectations set forth in the Band Handbook will be enforced.

### CONSEQUENCES

1. Verbal warning.
2. Student will receive a band work detail before or after school. Parents may be contacted regarding the behavior problems.
3. Student's class participation grade and/or conduct grade will be affected. Parents may be contacted regarding the behavior problems.
4. Student will be referred to their assistant principal for further action. Parents may be contacted regarding the behavior problems.

\* Students who cause a disruption that prevents other students from learning or affects class progression may be removed from the classroom at any time.

\*\* Severe misbehavior will result in an immediate office referral.

## **Grading**

Students may receive grades on any or all of the following: OBJECTIVE SHEETS, class participation/attitude, playing assignments (including group work), written assignments, instrument/supply/music checks, practice records, performance/rehearsal attendance, oral quizzes, and other areas deemed appropriate by the directors. Extra credit will only be given when the director deems it appropriate. The director also reserves the right to refuse late work.

## **Attendance**

Students are expected to be in all rehearsals, in or out of class time, unless prior communication is made with the director. Band is a group activity, and our success depends largely on the presence of every member at every rehearsal. Students who miss instruction time may be asked to make that time up to the band at the director's discretion. **Doctor and dentist appointments are not to be taken care of during class/rehearsal time.** Failure to observe this policy could affect the student's band class status.

## Student/Teacher/Parent Communication

I believe that in order for us all to have a successful year, communication is vital. I also believe that high school is the time when students must learn to be responsible for themselves in all areas as they enter young adulthood. This includes: relaying information home when needed, clarifying information, solving problems, and resolving issues themselves BEFORE seeking assistance from others. **Parents and teachers are here to guide students, not to do it for them!**

Here is what you as parents and students can expect from me pertaining to communication:

- I will give students any and all information that they will be held accountable for.
- I will attempt to email extremely important information pertaining to the group to parents as well (you must provide a valid email address!).
- I will print and distribute progress reports every three weeks ONLY for those students who have an average below 70.
- I will be as prompt as possible in returning email and phone messages.
- I will be glad to discuss any problems, concerns, or issues with any student provided that the time and place are appropriate and that the student remains respectful to all involved.
- I will email or phone parents regarding behavior or performance problems only when these issues cannot be resolved by the student and myself and/or the other band directors.
- I will be polite and respectful to students or parents during any communication, verbal or written.

Here is what I expect from students and parents pertaining to communication:

- **ANY COMMUNICATIONS RELATED TO THIS CLASS SHOULD BE ADDRESSED TO THE TEACHER OF THE CLASS DIRECTLY.**
- Students must be responsible for obtaining, retaining, and relaying all pertinent information to parents (this includes, dates, trip information, etc.).
- Students must be proactive in establishing verbal communication with the director when there is any problem, concern or need that should be discussed. Remember, I expect students to attempt to solve their own issues BEFORE involving parents or teachers.
- Should situations arise that students are not able to solve on their own, **parents should contact me using email as the first line of communication.**
- Any parent who needs to meet with me in person should make an appointment via email (or call if it is an emergency). We are all busy and cannot always stop what we are doing to meet with visitors if they do not have an appointment.
- Students always have access to their grades, current average, etc., and should keep up with this information if it is important to them. Students and parents will be able to access their grades online through the Grade Speed program.
- Parents and students will be responsible for the upkeep of their personal information in the "Charms" system in order to facilitate communication.
- Student and parent communication is always welcomed so long as it is handled in a polite and respectful manner.

## **All Region Agreement**

Auditioning for the All Region Band is required for participation in this ensemble. Performing at the Mock Auditions on Tuesday, November 16 after school at Central HS and Saturday, December 4 at Fossil Ridge HS during your assigned time is mandatory.

In correlation, students who gain membership as an All Region Band Member must attend and perform with the Region 2 Honor Band on Friday, January 14 and Saturday, January 15, at Denton Guyer HS.

## **Mandatory Extra Rehearsals**

The following rehearsals are mandatory. Each rehearsal is scheduled from 4:30-6:30pm. Work, doctor's appointments, and other conflicts should not be scheduled during this time. Only family/medical emergencies will be excused. Any preexisting conflicts must be discussed in the first week of school.

- Tuesday, December 7, 2010
- Monday, January 24, 2011
- Monday, February 7, 2011
- Monday, February 21, 2001
- Tuesday, March 8, 2011
- Monday, March 21, 2011
- Monday, April 4, 2011
- Tuesday, May 16, 2011

# Concert Band I Class Contract

I have received, read, and understand the "Classroom Procedures and Expectations" for Concert Band I. I agree to uphold my responsibilities as a student/parent regarding the success of our band class.

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**print parent name**                      **parent signature**                      **date**

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**print student name**                      **student signature**                      **date**